

Arts and Sciences Chairs' Council
Monday, September 14, 2020
Virtual Meeting Using Teams

MINUTES

Present: Bruce Mattingly, Vincent DeTuri, Seth Asumah, Jeremiah Donovan, Patricia Conklin, Gregory Phelan, Paul van der Veur, Flavia Dantas, Andrea Harbin, Wendy Miller, David Barclay, Randi Storch, Alexandru Balas, David Dickerson, Paulo Quaglio, Kevin Halpin, Andrew Fitz-Gibbon, Douglas Armstead, Mary McGuire, Craig Foster, Sharon Steadman.

Administrative Update

- Reappointment lists are currently being revised and will be sent out soon
- Reminder about political activities – see memo from Gary Evans
- Discussed faculty concerns about workload
- Pool testing of students starting Wednesday; faculty and staff can volunteer for testing
- Searches – 5 successful hires for diverse faculty fellows program

Associate Dean's Report

- Quarantine notifications will be sent from Associate Dean
- Use Never Attended flag in Starfish for students who are not attending
- Discussed student requests for online only

Old Business

55-minute limitation on class meetings

- From County Health Department – a break doesn't reduce total contact time
 - No answer on outdoor activities
- Discussion:
 - Cohorts in multiple classes
 - Student concerns about safety protocols
 - What happens when we hit 100?
 - COVID account number for expenses
 - Dashboard information – direct questions to Fred Pierce

New Business

Spring 2021 course planning

- Discussed memo from Provost on 9/9
 - Threshold for cancellations
 - Enrollment caps
 - Class size
- Discussed scheduling class time for 55 minutes or using full block
- Discussed semester start time
- Discussed balancing online and in-person offerings
- Discussed scheduling graduate level courses

Open Discussion

Deadlines and Announcements

September 15: Second year reappointment portfolios due to DPC

September 21: Joint Chairs' Council meeting, 1:00-3:00 PM

October 5: Next A&S Chairs' Council meeting

October 5: 2021-22 sabbatical leave applications due to department chairs